

Qualifications Summary

- Over 11 years of experience in web development, computer software applications, and graphic design.
- Excellent graphic design and illustration skills using Adobe Illustrator, Photoshop and InDesign
- Highly proficient in Microsoft Office 2007 applications
- Experienced in 3D graphic design and multimedia for the web
- Proficient in HTML, CSS, XHTML, DHTML, and Dreamweaver
- Working knowledge of XML, JavaScript, ASP.NET, Visual Studio 2008, VB.Net, MSSQL 2005, databases, and C programming

DONNA L. BENEVIDES, B.S.I.T.

Marketing Coordinator/Graphics Specialist

Professional Affiliations

Phi Theta Kappa International Honor Society
Cape Cod Art Association – Juried Artist Member

Fields of Expertise

Web development, coding, and maintenance; tracking and reporting of site and social media statistics; search engine optimization; computer graphics; and image and document size optimization. Maintains contact database and manages newsletter subscriptions and distribution. Maintains and edits social media sites, intranet site, and provides technical support for blog. Creates and maintains marketing collateral including brochures, technical specification sheets, project descriptions, resumes, advertisements, signs, and posters.

Higher Education

B.S., Information Technology, University of Massachusetts Lowell, magna cum laude (2011)
A.A., Graphic Design Concentration, Cape Cod Community College, high honors (2008),

Employment History

2008-Present Marketing Coordinator/Graphics Specialist,
Woods Hole Group
2000-2008 Executive Assistant/Graphics Specialist, Coastal
Engineering Co., Inc.
1991-Present Principal, Cape Cod Graphics

Key Projects

Rhode Island Regional Sediment Management (RSM) Study, Rhode Island, U.S. Army Corps of Engineers – Information Management Specialist

The field measurement program for this study consisted of long-term (yearlong) observations of a wide variety of physical processes, including:

- twelve (12) real-time tide stations deployed throughout numerous coastal inlets and ponds along the RI shoreline
- three (3) real-time wave and current profile (ADCP) stations located offshore of the RI coastline in approximately 30-35 feet of water
- meteorological station
- four (4) in-situ horizontal current profilers observing current/sediment flux at coastal inlets
- optical backscatter observations
- acoustic doppler current profile (ADCP) surveys

Data were provided via real-time webcasting and were available on the Internet. Obtained a domain name, web-hosting services, designed, and coded a website in order to display this real time data. Data collected provided a description of the annual conditions along the coastline and within the coastal inlets/ponds.